PatricBarbieri Executive Director

Maria Giangrande Administrative Assistant

August 1, 2016

LABBB Collaborative Programs Since 1974

Donna Goodell, Program Director Pre-school, Elementary &Middle SchoolPrograms

> James Kelly, Program Director High School Programs

Dear Students, Parents and Guardians of the LABBB Community:

We want to welcome all of our new and returning students and families to a new school year. We hope that you had a wonderful, fun, yet relaxing summer.

Everyday that your child attends our programs, we strive to provide them with meaningful opportunities to develop their academic, social and career independence in the most inclusive settings possible. As we do this in partnership with you, your child, and your sending school district, together, we create a valuable community network. During the year, there will be many opportunities for you and your child to participate in LABBB Community events such as open houses, Special Olympics, and Parent Advisory Council meetings and events. We invite you, and hope that you will feel welcome, to be an active member of the LABBB Community during the year.

In the spirit of the most inclusive settings possible, all our LABBB programs are located in public school settings, and our students are an integral part of the school in which their program is located. As such, LABBB students will follow the <u>student handbook</u> provided by that school. You will find a list of URLs for the student handbook at each of our public school locations posted on our website under the Parent Information tab. Simply type the appropriate URL into your web browser to access the student handbook.

Being a Collaborative, there are some exceptions, as well as supplemental materials, that are specific to LABBB. Those supplemental documents can also be found on our website under the Parent Information tab. We ask that you review these documents, and sign and return the signature page acknowledging your receipt and understanding of those materials. We also ask that you sign and return those additional documents we require, including the Emergency Card and Permission Form, which are enclosed, as well as the Health Forms, prior to August 31, 2016.

If you need hard copies of these materials sent to you, or have any questions regarding the supplemental materials or the on-line student handbook, please do not hesitate to contact the program administrator overseeing your child's program.

We look forward to a new school year full of fun, learning, and community building.

Sincerely,

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PatricBarbieri Executive Director

Enclosed:

- Parent and Student signature page
- Links to student handbooks
- Permission Form
- Student Absences Call-in Policy
- LABBB Program School Calendar
- $\circ \quad \text{Medical Forms}$
 - o Health Office Intake Form
 - o Health Office Permission Form
 - o Medication Policy
 - o Over the Counter Medication Form
 - Prescription Medication Form/Medication Policy
 - o Allergy Action Plan
 - o Asthma Action Plan
 - o Seizure Protocol
 - Emergency Medical Form

Found at <u>www.labbb.com</u> - under the Parent Information tab:

- Executive Director and Board of Directors
- Bullying Policy and Plan
- <u>Hazing Policy</u>
- o Physical Restraint Policy
- o <u>School Nurse Contact numbers</u>
- o <u>Suspension Policy</u>
- o Contact names and numbers for parent concerns