



*Board Minutes: February 25, 2016*  
*Location: 146 Maple Street, Lexington Ma.*

***In attendance:***

***LABBB Board of Directors:***

*Dr. Eric Conti, Burlington (Board Chairman)*  
*Mr. Jonathan Phelan, Belmont*  
*Dr. Kathy Bodie, Arlington*  
*Mr. Jonathan Sills, Bedford*

***LABBB Central Office:***

*Patric Barbieri, Executive Director*  
*Gerry Mazor, Director of Special Projects*

**AGENDA**

Dr. Conti called the meeting to order at 9:10 am

- Public Participation
  - No public participation

**Action Items:**

- Mr. Jon Sills made a motion to approve minutes of May 28, 2015, Seconded by Dr. Kathy Bodie. All in favor: 4-0.
- Dr. Kathy Bodie made a motion to approve minutes of December 17, 2015, Seconded by Mr. John Phelan. All in favor: 4-0.
- Mr. John Phelan made a motion to approve LABBB-LCEA (Unit A) 3 year contract (2015-2018), seconded by Dr. Kathy Bodie. All in favor, 4-0.
- Mr. Jon Sills made a motion to approve LABBB-LCEA (Unit B) 3 year contract (2015-2018), seconded by Dr. Kathy Bodie. All in favor, 4-0.
- Mr. Jon Sills made a motion to approve the LABBB FY17 Budget, seconded by Ms. Kathy Bodie, all in favor 4-0.
- Mr. Jon Sills made a motion to approve the LABBB FY17 program tuitions, seconded by Dr. Eric Conti. All in favor 4-0.

**Discussion Items:**

Executive Director communicated details about the FY17 LABBB Budget and FY17 LABBB Tuitions.

- **2% COLA** Unit A (*Professionals*) and Unit B (*Paraprofessionals*).

- **Health insurance:** We have 161 active employees enrolled in GIC. We use actual costs for this line item.
  - 93 family
  - 68 individual plans
  
- **Retiree Health Insurance:** We are contributing towards the premiums for 31 retirees (Retiree's and their spouses) and also reimbursing Burlington for 8 employees who were grandfathered. These costs are reflected in our budget.
  - \$171,311 in FY16
  - \$172,684 in FY17
  
- **Staffing Change**
  - (FY16) 199.0 FTE
  - (FY17) 199.3 FTE
  
- **FY16 budget amendment:** We amended our FY16 budget by increasing it by \$5,000,000 when LABBB assumed the responsibility (September 1, 2015) of fronting the costs of the transportation project billing (September – June). In FY17 we will need to increase this line item by \$650,000 to cover a full fiscal year and the additional 2% increase of the routes per the contract. (July-June).
  
- **Rent line item** has increased due to Minuteman “Career Directions” \$6,000 per student tuition.
  
- During our FY15 independent audit report, our auditors recommended that we do not include our **\$887,000** annual contribution for unfunded liabilities in the total budget. Our new auditors have different opinion from our former auditors.
  
- **Worker's Compensation (Travelers)**
  - (FY15) \$144,361
  - (FY16) \$173,336
  - (FY17) \$185,470
  
- There is an overall 4.2% increase from our FY16 to FY17 budget.
  - FY16 (**\$23,791,918**)
  - FY17 (**\$24,797,815**)
  
- **FY17 final Budget:** During our FY15 end of the year audit presentation, our Auditors recommended that we remove the annual unfunded liability contribution from our budget; therefore, we are decreasing the FY17 budget by \$887,000.
  - **\$23,908,631 (0.5% increase)**
  
- **Projecting 313 students**
  - Enrollment projections are based on prior year enrollment. FY17 Budget will be based on **96%** of enrollment of **313** students.

- **Tuitions**

- *0.6% increase (300 students)*
- *7.0% Minuteman Career directions (15 students)*

**Adjournment:** Dr. Conti made a motion to adjourn meeting at 10:15, seconded by Mr. Jon Sills.

