



Meeting Minutes: November 9, 2017

In attendance:

LABBB Board of Directors:

Dr. Kathy Bodie, Arlington Public Schools
Mr. Jonathan Sills, Bedford Public Schools
Dr. Mary Czajkowski, Lexington Public Schools
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

Patric Barbieri, Executive Director
Gerry Mazor, Director of Special Projects
Matt Cameron, Financial Administrator

DESE Representative:

Paulajo Gaines

Dr. Kathy Bodie called the Board Meeting to order at 9:14AM.

No public participation

Action Items:

Item #1: Mr. Jon Sills made a motion to to approve minutes of September 28, 2017, Seconded by Dr. Mary Czajkowski; All accepted (3-0-1) John Phelan abstained as he was not present for the September 28 meeting.

Discussion Items:

1. LABBB Updates:

- Woodland House
 - LABBB will be renting a house in Lexington in collaboration with TILL. Lexhab owns the house and approved the house for use by LABBB (TRAC) and Respite.
 - LABBB staff, students will utilize the space for programs, life skills, learning how to live independently.
 - The house is located near Lexington High and Lexington center with easy access to both locations.
 - LABBB will partner with TILL to offer respite on weekends and long vacations.
- Omar's World of Comics and Hobbies
 - This will be LABBB-run worksite and business owned by a LABBB parent opening in Lexington Center.
 - Omar has been a student in LABBB since middle school and will be graduating this April. His parents had a vision of him being connected to the LABBB community and running his own business in Lexington Center. This has become a reality. The store is rented, a Manager has been hired and there is a soft opening date of December 2017.

- Patric will visit the store space next week and meet with the new manager and parents.
- LABBB transition department supervisor will determine which students will work there both during the week and on weekends.

2. LABBB Financial Plan for the Future

- Bay Path location in Burlington High can be used as a space for LABBB Central Office.
- Overview of EDCO Financial Management Services
 - Overview of LABBB Transition Expense Comparison
 - Overview of LABBB Transition Schedule
 - Board recommended that counsel review the contract

3. LABBB Surplus & Capital Plan

- LABBB member School Committees are in the process of being presented with the LABBB (Capital Plan) for approval.
- LABBB Renovation & Upgrade Policy Agreement
 - Mr. Jon Sills is recommending that we have an agreement of the LABBB board for LABBB paying for upgrades in the host district. The recommendation is 10 years if LABBB spends money upgrading the space they are in.
 - Ms Bodie doesn't believe she can move forward with this with her Committee until at least FY21 because of some major facility changes and construction.
 - Paulajo Gaines made a suggestion about forming a Contingency Account pending the final votes on Capital/Surplus Plans.

4. FY18 Credits (Surplus Plan)

- Mr. Jon Sills asked if credits can be applied to just FY19 instead of spending the entire amount in FY18 or splitting FY18 & FY19.
- Mr. Matt Cameron presented a schedule for both scenarios.
- Paulajo Gaines will go back to her office and present the LABBB schedules. There may be a possibility that this could also include FY20.

5. PARS OPEB Trust

- Final signatures have been obtained and will be submitted to PARS. The next steps will be communicated at our December 14 board meeting.

6. **Adjourn:** Mr. Jon Sills made a motion to Adjourn the meeting at 10:57am. Seconded by Mr. John Phelan all in favor 4-0.

